



Inter-University Council Purchasing Group
Inter-University Council of Ohio
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Web Page: www.iucpg.com

TO: All IUC-PG Member Institutions
Bank of America / Merrill Lynch

April 2, 2019

**Contract UN18-099
P-Card and Automated Payments**

This contract is for a purchasing card and automated payments program for the State of Ohio Institutions of Higher Education as represented on the IUC-PG roster.

The contract is based upon a competitive Request for Proposals conducted by the Inter-University Council Purchasing Group (UN18-099 P-Card and Automated Payments). The term of this contract shall commence on July 1, 2019 and shall terminate on June 30, 2024 with three one-year extension options. The IUC-PG reserves the right to cancel this contract according to the Cancellation/Termination clause in the RFP. The IUC-PG reserves the right to extend the resultant contract(s) beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the supplier agrees to the extension.

The provisions expressed in Request for Proposal (RFP), the RFP response from the selected supplier, and the negotiated terms and conditions in the master and participation agreements are made a part of this contract.

For detailed rebate and a copy of the master agreement and participation agreement, please contact Jennifer March-Wackers, Executive Director of IUC-PG (march-wackers.1@osu.edu).

Members interested in participating in this agreement should contact:

Bank of America / Merrill Lynch
Joseph J Kiss, II
joseph.kiss@baml.com
(312) 992-6916

Administrative Fee: Suppliers will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated annually, which is equivalent to five mils (.0005) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous fiscal year. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to submit an Annual Usage Report to the IUC-PG. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent electronically.

(Signature on File)
Jennifer March-Wackers
Executive Director, IUC-PG

The Public Universities of Ohio

The University of Akron
University of Cincinnati
Miami University
Ohio University
Wright State University

Bowling Green State University
Cleveland State University
Northeast Ohio Medical University
Shawnee State University
Youngstown State University

Central State University
Kent State University
The Ohio State University
The University of Toledo