



Inter-University Council Purchasing Group
10 West Broad Street, Suite 450
Columbus, Ohio 43215
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Web Page: www.iucpg.com

November 17, 2014

TO: All Member Institutions
IMPACT Solutions

**Contract UN15-066 Employee
Assistance Program (EAP)**

This contract is for an Employee Assistance Program for the State of Ohio Institutions of Higher Education as represented on the IUC-PG roster.

The term of this contract shall commence on January 1, 2015 and shall terminate on December 31, 2017. The IUC-PG reserves the right to extend the period covered under the same prices, terms and conditions for up to two (2) additional years, one year at a time, subject to the mutual agreement of the IUC-PG and the selected supplier. The IUC-PG reserves the right to extend the resultant contract ninety (90) days beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the selected supplier agrees to the extension.

The provisions expressed in Request for Proposal (RFP) UN15-066, IMPACT Solution's responses to same, and several negotiated items noted herein, are incorporated and made a part of this contract. Please see the attached Exhibit A for specific service and pricing details.

For additional information or details of the IUC-PG **Employee Assistance Program** contract, (#UN15-066), please visit the IUC-PG web site at the following address: <http://www.iucpg.com>

Contact Information:

IMPACT Solutions
23240 Chagrin Blvd, Suite 500
Cleveland, Ohio 44122-5471

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Administrative Fee: *Supplier will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated quarterly, which is equivalent to one-half of one percent (.50%) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous quarter. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to complete its Quarterly Usage Reports on-line through the IUC-PG website. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent to the following address within 30 days from the end of each quarter: IUCPG, C/O Inter-University Council of Ohio, Attention: Cindy McQuade, 10 West Broad Street, Suite 450, Columbus, OH 43215.*

(Signature on File)

Gene Stephens
IUC-PG, Director of Strategic Procurement