



Inter-University Council Purchasing Group  
 10 West Broad Street, Suite 450  
 Columbus, Ohio 43215  
 E-mail: [info@iucpg.com](mailto:info@iucpg.com)  
 Web Page: [www.iucpg.com](http://www.iucpg.com)

September 21, 2018

TO: All Member Institutions  
 IMPACT Solutions

**Extension #2 - Contract UN15-066  
 Employee Assistance Program (EAP)**

This contract for an Employee Assistance Program for the State of Ohio Institutions of Higher Education as represented on the IUC-PG roster is being extended for the period of one (1) year.

The term of this contract shall commence on January 1, 2015 and shall terminate on December 31, 2019. The IUC-PG reserves the right to extend the period covered under the same prices, terms and conditions for one (1) additional years, subject to the mutual agreement of the IUC-PG and the selected supplier. The IUC-PG reserves the right to extend the resultant contract ninety (90) days beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the selected supplier agrees to the extension.

The provisions expressed in Request for Proposal (RFP) UN15-066, IMPACT Solution's responses to same, and several negotiated items noted herein, are incorporated and made a part of this contract. Please see the attached Exhibit A for specific service and pricing details.

For additional information or details of the IUC-PG **Employee Assistance Program** contract, (#UN15-066), please visit the IUC-PG web site at the following address: <http://www.iucpg.com>

Contact Information:

IMPACT Solutions  
 23240 Chagrin Blvd, Suite 500  
 Cleveland, Ohio 44122-5471

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 Fax: 216-292-7352  
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**Administrative Fee:** *Supplier will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated quarterly, which is equivalent to one-half of one percent (.50%) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous quarter. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to complete its Quarterly Usage Reports on-line through the IUC-PG website. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent to the following address within 30 days from the end of each quarter: IUCPG, C/O Inter-University Council of Ohio, Attention: Cindy McQuade, 10 West Broad Street, Suite 450, Columbus, OH 43215.*

(Signature on File)  
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 Jennifer March-Wackers  
 IUC-PG, Executive Director

**The Public Universities of Ohio**

Bowling Green State University  
 Kent State University  
 Ohio University  
 The University of Akron  
 Wright State University

Central State University  
 Miami University  
 Shawnee State University  
 The University of Toledo  
 Youngstown State University

Cleveland State University  
 Northeastern Ohio Medical University  
 The Ohio State University  
 University of Cincinnati