



Inter-University Council Purchasing Group
Inter-University Council of Ohio
Phone (216) 802-3220
E-Mail: info@iucpg.com
Web Page: www.iucpg.com

TO: All IUC-PG Member Institutions
Awarded suppliers (see Attachment A)

July 10, 2017

**Contract UN17-090
Promotional Items**

This contract is for the purchase of Promotional Items for the State of Ohio Institutions of Higher Education as represented on the IUC-PG roster.

The term of this contract shall commence on July 10, 2017 and shall terminate on January 31, 2019 with up to three (3) one-year extension options. The IUC-PG reserves the right to extend the resultant contract beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the selected supplier(s) agree(s) to the extension.

This agreement is based upon agreements procured and awarded by Kent State University, Bowling Green State University, and the University of Cincinnati. These agreements were originally procured by the listed schools and have now been extended to, and absorbed by, the IUC-PG to create UN17-090.

Supplier contact information and general discount information is available in Attachment A. To access this attachment or for additional information of the Promotional Items Contract, please visit the IUC-PG web site at the following address: <http://www.iucpg.com> or contact IUC directly.

Administrative Fee: *Supplier will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated quarterly, which is equivalent to five tenths of one percent (.05%) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous quarter. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to complete its Quarterly Usage Reports on-line through the IUC-PG website. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent to the following address within 30 days from the end of each quarter: IUCPG, c/o Inter-University Council of Ohio, Attention: Cindy McQuade, 10 West Broad Street, Suite 450, Columbus, OH 43215.*

_____(Signature on File)_____

Jennifer March-Wackers
Executive Director, IUC-PG

The Public Universities of Ohio

The University of Akron
University of Cincinnati
Miami University
Ohio University
Wright State University

Bowling Green State University
Cleveland State University
Northeast Ohio Medical University
Shawnee State University
Youngstown State University

Central State University
Kent State University
The Ohio State University
The University of Toledo